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May 2023

Dear Home Instruction Parent/Guardian:

I hope you and your family have had a successful and healthy year. Here are some upcoming due dates and tips to help you prepare to meet state requirements.

DUE BY AUGUST 1, 2023:

Parents who elected to provide home instruction during the 2022-23 school year are required to provide **EVIDENCE OF PROGRESS** by August 1, 2023 (Code of Virginia §22.1-254.1) by submitting one of the following:

1. Evidence that the child has attained a composite score in or above the fourth stanine on any nationally-normed standardized achievement test, or an equivalent score on the ACT, SAT or PSAT test, or
2. An evaluation or assessment, which the division superintendent determines to indicate that the child is achieving an adequate level of educational growth and progress, including but not limited to:
 - (a) an evaluation letter from a person licensed to teach in any state, or a person with a master's degree or higher in an academic discipline, having knowledge of the child's academic progress, stating that the child is achieving an adequate level of educational growth and progress (a portfolio report from an independent educational evaluator is required in lieu of portfolio); or
 - (b) a report card or transcript from a community college or college, distance learning program, or home-education correspondence school.

***** Evidence of Progress requirement DOES NOT APPLY to children under the age of six as of September 30, 2022. *****

A few links to testing options can be found here:

<https://heav.org/virginia-homeschool-laws/testing/online-testing/>
<https://heav.org/virginia-homeschool-laws/testing/resources/>
<https://heav.org/virginia-homeschool-laws/testing/resources/choosing-standardized-tests/>

DUE BY AUGUST 15, 2023:

ANNUAL NOTICE OF INTENT to provide Home Instruction for SY 2023-24 - must include:

1. A Notice of Intent to Provide Home Instruction or letter of intent - link to fillable pdf form can be found here: [https://go.boarddocs.com/va/fcps/Board.nsf/files/BQENU65FD58E/\\$file/6-1.11%20F1.pdf](https://go.boarddocs.com/va/fcps/Board.nsf/files/BQENU65FD58E/$file/6-1.11%20F1.pdf)
2. A list of subjects to be studied during the coming year, and
3. Evidence of having met one of the criteria for providing home instruction **if not already on file** (please see our Home Instruction page for more details: <https://www.fcps1.org/Page/1562>)

If any of the following circumstances apply to you, please supply a written statement so that we may complete our records for your child: Child will be enrolled in public or private school for the 2023-24 school year (contact registrar at base school to enroll), child will move out of Fauquier County, or child is graduating from home instruction.

***** It is helpful, but not required, to send Evidence of Progress, Notice of Intent, and supporting information together if continuing to homeschool for SY 2023-24. *** Acknowledgement letters will be sent out following deadlines in August.**

Documents may be submitted using any of the below contact methods:

- By E-mail – homeinstruction@fcps1.org
- By Mail – Office of Home Instruction, 775 Waterloo Road, Warrenton, VA 20186
- By Fax – (540) 422-7739

High school-age home instruction students may participate in Advanced Placement (AP) and Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT), and PreACT examinations. Please contact the guidance department at your FCPS base high school to register your child by September 15 for the PSAT and March 1 for AP test. Financial assistance is available to low-income and needy students to take these examinations.

If you have questions regarding this information, or if we may be of further assistance, please contact the Office of Home Instruction: homeinstruction@fcps1.org or (540) 422-7732. You may also find this letter on our website: <https://www.fcps1.org/Page/1562>
